

BOOKING CONFIRMATION AGREEMENT

Thank you for contacting Gage Models and Talent Agency! **We will start the confirmation process for your job once we have received a signed copy of this booking agreement with the information provided!** The job/booking will be in a pending status until all information is completed on this form, signed, and returned to Gage at which point we will activate this casting. Please fax to (865)588-8816 or email to Agency@GageTalent.com. **Please read agreement in its entirety so you are clear on terms/procedure.**

COMPANY _____ REP/CASTING DIR _____
 ADDRESS _____ CITY _____ ST _____ ZIP _____
 PHONE (____) _____ EMAIL _____

PROJECT NAME _____ PRIMARY USE? FILM TV PRINT
 ADVERTISEMENT RUNWAY INTERNET PROMOTIONAL

AGREED TERM OF USAGE _____

LOCATION/DIRECTIONS/ADDRESS _____

1)ROLE _____	RATE \$ _____	per _____	DATE(S) _____	TRAVEL PAY/HOTEL _____
2)ROLE _____	RATE \$ _____	per _____	DATE(S) _____	TRAVEL PAY/HOTEL _____
3)ROLE _____	RATE \$ _____	per _____	DATE(S) _____	TRAVEL PAY/HOTEL _____
4)ROLE _____	RATE \$ _____	per _____	DATE(S) _____	TRAVEL PAY/HOTEL _____
5)ROLE _____	RATE \$ _____	per _____	DATE(S) _____	TRAVEL PAY/HOTEL _____

ALL RATES WILL HAVE AN ADDITIONAL CLIENT FEE OF 20%

SPECIAL INSTRUCTIONS/WARDROBE _____

PAYMENT TERMS: Net 15-30 days of first shoot/task date **CANCELLATIONS:** ½ of total due if cancelled less than 5 days prior to date of shoot/task. Full amount due if cancelled less than 3 days prior to date of shoot/task. Cancellations of trips, or full week confirmed bookings must be made 7days prior to first shoot/task date otherwise full fee will be charged up to a maximum of three working days per talent. **CHANGES** made to confirmed and booked talent’s hours or date(s) scheduled will not lessen pay rate agreed upon by all parties. This includes toddler rates – we cannot control how toddlers perform on set, but rates do not change due to performance. If additional hours/days are added then pay rate will increase. Once the booking confirmation is signed and returned, should call time change 24 hours before scheduled booking and talent cannot oblige, half of their day rate plus agency fee will still be charged. Additional fees may incur with postponing shoot. **Hourly rates will not be pro-rated. RATES QUOTED AT HALF DAY** will be considered as 0- 4 consecutive hours **RATES QUOTED AT FULL DAY** will be considered as 4.01 - 8 consecutive hours. Half days rates that the talent ends up working over the four hour limit will be moved to full day rates. **OVER 8 HOURS** will be considered as a day and a half up to 12 consecutive hours. **COLLECTIONS:** Should Gage Talent incur any legal or collection fees associated with a past due account, those fees will be passed onto the client. **WARDROBE** is not the responsibility of Gage Talent and Gage will not be liable for client or talent wardrobing, including lost or damaged goods for any reason.

***Client agrees not to contact talent through social media or by any other means unless previously approved by Gage Talent in writing. Client agrees not to book talent originally procured through Gage Talent directly on future tasks, shoots, and or promotions.**

****Client agrees not to discuss any rates, payments, fees or monies with talent and will direct those issues to Gage Talent due to talent agreements, fees, procurement rates, and procedures. Client understands that Gage Talent may charge both a client fee due from the client above the rates quoted and talent fee due from the talent's listed rate.**

*****All bookings require a credit/debit card on file before finalizing a booking on a talent. No exceptions. Card will not be charged unless directed to do so by Client or if payment is not received within 30 days of task date. Should a credit/debit card be used instead of a check payment for any reason, a 3.5% card processing fee will be added to the gross amount due.**

NAME ON CARD _____ CREDIT CARD # _____
 EXP DATE ____ / ____ SEC CODE _____ BILLING ADDRESS _____
 CITY _____ STATE _____ ZIP _____

AUTHORIZED SIGNATURE: _____ DATE: _____

---I have read, understand, and fully agree to the terms and conditions of this written agreement and I am an authorized user of this card---
 Gage Talent 408 N Cedar Bluff Rd, Suite 100, Knoxville, TN 37923